

**BLENDON TOWNSHIP**  
**BOARD MEETING MINUTES**  
**October 19, 2017**

1. Bill VandenBerg, Township Supervisor called the meeting to order at 7:00 pm.
2. Invocation by Jim VanderVeen.
3. The Pledge of Allegiance was recited in unison.
4. Roll call. PRESENT: Phil De Lange, Robin Overway, Bill Vanden Berg,  
Don Vander Kuyl, Jim VanderVeen
5. Motion by VanderVeen, supported by DeLange to approve the Agenda with the addition of New Business Item F). Motion Carried.
6. Motion to approve the minutes of the Blendon Township Board meeting held on September 21, 2017, made by Vander Kuyl, supported by Vander Veen. Motion carried.
7. Motion to approve invoices including an addendum dated 09/22/17 through 10/19/17, made by Vander Kuyl, supported by Overway. Motion carried.
8. Treasurer's Report submitted by Vander Kuyl. Also suggested the Board think about the Fund Balance. Possible designations of the funds are:
  - A. Establish a Stabilization Fund (Rainy Day Fund).
  - B. Establish a Capital Improvement Fund.
9. Clerk's Report submitted by Overway.
10. Supervisor's Report given verbally by the Supervisor.
11. Opportunity for Public Comment – No comments received by the public.
12. Monthly Reports submitted for review.
  - A. Fire Department Activity Report – No report submitted.
  - B. Building and Grounds Report – No report submitted.
  - C. Zoning Administration Report – No report submitted.
  - D. Police Activity Report – Submitted by Deputy Jewel.
  - E. Assessor's Report – Submitted for review.
  - F. Building Permit Reports – Submitted for review.
  - G. Planning Commission Minutes – Reviewed by VanderVeen.
  - H. Cemetery Sexton's Report – Submitted for review.
13. Tabled Business – None.
14. New Business
  - A. Motion by Vander Kuyl, seconded by Overway to approve the buyback of cemetery sites West 7 sites 1 & 2 for a total of \$700 from James and Barbara Overweg. Motion Carried 4/1

- B. Motion by Vanden Berg seconded by Vander Kuyl to approve Resolution No. 2017-10.1 authorizing Supervisor to adjust line items in 2017-2018 Budget to bring them into positive balance.

Roll call vote: De Lange, yes; Overway, Yes; Vanden Berg, Yes;  
Vander Kuyl, Yes; VanderVeen, No Resolution Adopted

- C. Discussion was held regarding the purchase of a dedicated telephone requested by the Sexton. No decision was made.
- D. Motion made by Vander Kuyl, supported by Overway to reappoint Gary De Jong as Compensation Commissioner for a 5-year term beginning 01/01/2018 expiring 12/31/2022. Motion Carried
- E. Motion by Vander Kuyl, supported by De Lange to adopt an updated Purchase Order policy. Motion Carried
- F. Motion by Vanden Berg seconded by Vander Kuyl to approve Resolution No. 2017-10.2 Adopting the Ottawa and Kent County Hazard Mitigation Plan.

Roll call vote: De Lange, yes; Overway, Yes; Vanden Berg, Yes;  
Vander Kuyl, Yes; VanderVeen, Yes Resolution Adopted

15. Correspondence and Information

- A. Response letter to State of Michigan's request for improvement of deficiencies
- B. County Road Commission Traffic Counts.

16. Public Comment – No comment from the public

17. Upcoming Events.

- A. Emergency Services – 10/26/2017
- B. Planning Commission – 11/07/2017
- C. Township Board – 11/16/2017

18. With no other business to be brought before the Board, a motion was made by Vanden Berg, and seconded by Vander Kuyl to adjourn the meeting at 8:10 pm. Motion Carried

Recorded by Cindy Humphrey, Administrative Assistant  
Submitted by Robin Overway, Blendon Township Clerk